

MICHIGAN TEST FOR TEACHER CERTIFICATION (MTTC) PROGRAM

IMPORTANT INFORMATION

1. Please read the 2001-2002 **Registration Bulletin** carefully *before* you register for *any* test. **Registration Bulletins** are available from the Certification Office at your *Michigan* institution. If you are an out-of-state examinee, please contact **National Evaluation Systems, Inc.** at **(413) 256-2876** (9:00 A.M.–5:00 P.M. eastern time) for a **Registration Bulletin**.
2. If you have a question regarding **WHICH TEST(S)** you must take, contact the *certification officer or your advisor at your institution*. Out-of-state examinees require credential evaluation and need to contact the Michigan Department of Education, Office of Professional Preparation Services, at (517) 373-3310 to request a credential evaluation packet.
3. The study guide for the **Basic Skills** test is in the Registration Bulletin. The **Basic Skills Test Objectives** are on page 27 of the Registration Bulletin and the Basic Skills practice test questions are on page 29. This is the *only* official study guide available for the **Basic Skills** test.
4. To order a study guide for the **Subject Area Tests**, you may use the order form located at http://www.michigan.gov/documents/studyguideorderform_15698_7.pdf. You may also use the order form on page 45 of the Registration Bulletin. Please note that the fee is \$6.00 for each study guide ordered. **Please note:** Fees are payable by *money order* or *cashier's check* only.

http://www.michigan.gov/documents/studyguideorderform_15698_7.pdf

5. If you need an additional score report sent to you or mailed to any other institution, please fill in the **Additional Score Report Request Form** that is in the Registration Bulletin on page 44. Mail the completed form to **National Evaluation Systems, Inc., along with** the applicable fee (*money order or cashier's check only*), to the address designated in the form. The fee for reproducing your score report(s) is \$15 per administration.